

SPECIAL TOWN BOARD MEETING
JANUARY 28, 2008

The Town Board of the Town of Conklin held a Special Town Board Meeting on January 28, 2008, at 4:00 P.M. at the Town Hall. Mrs. Preston, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT:	Town Board Members	Bullock, Minoia, Ayres, Finch, Preston
	Town Counsel	Mark S. Gorgos
	Assistant to Supervisor	Lisa Houston
	Town Clerk	Sherrie L. Jacobs

RESO 2008-36: AUTHORIZE SUPERVISOR/ENTER AGREEMENT/USDA GRANT/FEASIBILITY STUDY/SEWER & WATER SYSTEM IMPROVEMENTS

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to enter into an agreement with the USDA for a grant to be used for a feasibility study of sewer and water system improvements. All funds will be used for the receipt, use, and dispersement of the stated project.

The Town of Conklin agrees to furnish \$10,000.00, which is 50% of the \$20,000.00 total cost of the project.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Mr. Finch asked if the water system would be included, and Supervisor Preston replied that the water system can be added, although the initial grant application was for the sewer only. Mr. Bullock asked where the boundary of the sewer and water extension will be and Supervisor Preston stated that the extension will end at Pride Manor Mobile Home Park. Mr. Bullock asked if it would continue “up the hill” and Supervisor Preston replied, “We’re not sure until the study is done.” Assistant to the Supervisor Lisa Houston asked what number sewer district the new district will be and Supervisor Preston replied that the process is not far enough along yet to answer that question.

RESO 2008-37: AUTHORIZE MODIFICATION/2007 BUDGET/FUND BALANCE/SET ASIDE FUNDS TO PAY DOWN DEBT/HB-FEMA BUYOUT REVENUE ANTICIPATION NOTE

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the modification of the 2007 Budget appropriating \$90,000.00 of the Fund Balance to set aside funds to pay down the debt service of the HB-FEMA Buyout Revenue Anticipation Note (see attached sheet).

Seconded by Mr. Ayres.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Supervisor Preston explained that this money will be used to pay down the debt for the 2005 Flood Buyout Program. She added that even with payments being made on many of the Town’s debts, the Town will still have large amounts of debt outstanding on the Landfill and on the Town Hall project.

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ASSISTANT FOR CODE OFFICE

Supervisor Preston asked the Town Board to approve the appointment of Marilou Gabello to the position of part-time Clerk to the Safety Officer, to work two half-days in Code Officer Robert Jones's office, to do filing, typing, and preparing of documents for Planning Board and Zoning Board of Appeals meetings. Mrs. Gabello is the Deputy Town Clerk and works three full days per week in the Town Clerk's office, in addition to the two half-days she would work in the Code Office.

RESO 2008-38: APPOINT CLERK TO SAFETY OFFICER/M. GABELLO/PART-TIME/EFFECTIVE 01-28-2008

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin appoints Marilou Gabello to the position of part-time Clerk to the Safety Officer, effective January 28, 2008.

Seconded by Mr. Ayres.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2008-39: AUTHORIZE MODIFICATION/2008 BUDGET/FUND BALANCE/DEBT SERVICE/CLERK TO SAFETY OFFICER/COMPUTER EQUIPMENT & COMMUNITY CENTER

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes modification of the 2008 Budget appropriating \$61,139.00 of the Fund Balance to pay down debt service, provide salary for the Clerk to the Safety Officer, and provide for repairs and replacement of computer equipment, and to provide a heating system for the newly-acquired Community Center (see attached sheet).

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2008-40: AUTHORIZE MODIFICATION/2008 BUDGET/FUND BALANCE/DEBT SERVICE & MACHINERY EQUIPMENT

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes modification of the 2008 Budget appropriating \$56,250.00 of the Fund Balance to pay down debt service and to provide for machinery and equipment (see attached sheet).

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Supervisor Preston explained that this money will be used to help pay down the Highway Department Five Year Plan bond. She added that the Highway Department has a project on Fallbrook Road that will cost approximately \$500,000 and the Town must pay the cost first, and then be reimbursed by FEMA (Federal Emergency Management Agency). Supervisor Preston stated that the Town had received some federal money "up front" for the 2006 Flood repair projects but has received none of the money to be reimbursed by New York State through SEMO (State Emergency Management Office). She explained that part of this money would go to pay for the Highway Department's Five Year Plan and for the mower, adding that paying down the debt reduces the amount of money that the Town must pay in interest charges.

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PARKS DEPARTMENT PICKUP TRUCK & PLOW

In an effort to sell the 1997 Ford pickup truck and plow belonging to the Parks Department, without incurring further advertising costs and with the approval of Town Counsel Mark Gorgos, the Town Board agreed to put a "For Sale" sign in the window of the truck and post a Notice on the Town Clerk's bulletin board advertising that the truck and plow are for sale through sealed bids, with 10% of the bid required, and the Town maintaining the right to refuse any and all bids. A money order will be required. Bids will be opened at 2:00 P.M. on February 26, 2008, with the successful bidder notified by February 29, 2008, and the balance of the payment due by March 4, 2008.

FLOOD INSURANCE ON NEW COMMUNITY CENTER BUILDING

Mr. Ayres presented two flood insurance plans for the new Community Center building. One plan would cost \$845 to provide \$175,000 insurance on the building and \$50,000 insurance on the contents, while the second plan would cost \$645 to provide \$100,000 insurance on the building and \$50,000 on the contents. Mr. Ayres recommended that the Town purchase the less expensive insurance plan.

Mr. Bullock asked how much water entered the building during the June 2006 Flood and Mr. Finch stated that the water reached eight feet. Supervisor Preston and Mr. Gorgos stated that the water marks in the building indicate that the water reached five feet. Mr. Bullock asked about the Parks Department equipment which will be stored in the auxiliary building and Supervisor Preston suggested that the Town increase the insurance on the content of the building. Mr. Ayres stated that the building in which the Parks equipment will be stored is considered a separate building with separate insurance. Supervisor Preston asked Mr. Ayres to check with the insurance carrier about this issue.

RESO 2008-41: EXECUTIVE SESSION/LITIGATION & PERSONNEL

Mr. Finch moved to close the Special Town Board Meeting and move into Executive Session at 4:25 P.M. to discuss litigation and personnel.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2008-42: RE-OPEN SPECIAL TOWN BOARD MEETING

Mr. Bullock moved to close the Executive Session and re-open the Special Town Board Meeting at 4:39 P.M.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Ayres – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

There being no further business to come before the board, Mr. Bullock moved for adjournment, seconded by Mr. Minoia.

The meeting adjourned at 4:40 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk

